



State of Nevada

IT Project Oversight Committee

CHARTER

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1.0 PURPOSE

This charter establishes the State of Nevada, Information Technology Project Oversight Committee (ITPOC).

2.0 MISSION

The IT Project Oversight committee will review the state's major IT projects and develop project management standards for all projects. The committee will identify and take action to assist in remediating risky and potentially unsuccessful project activities and problem situations at the earliest possible time. The committee provides for monitoring, evaluation and reporting on projects with issues that require heightened management attention, shares "best practices", "lessons learned" and other information on IT project management and oversight with the state's IT community.

3.0 LIFE SPAN

The Information Technology Project Oversight Committee will exist indefinitely.

4.0 RESPONSIBILITIES

The responsibilities of the Information Technology Project Oversight Committee are to provide oversight of information technology (IT) projects in the state of Nevada. Project oversight is an essential management practice to help ensure the successful implementation of information technology projects. The purpose is to determine that the project is being managed in compliance with the project plan, that sound management practices are being observed, that the project is adequately staffed and that schedules are reasonable and are being met. The ITPOC will:

- Serve as an advisory committee on IT Project Management and Oversight issues
- Establish state level IT Project Management and Oversight policies and standards
- Identify, review and provide guidance for state level IT Project Management problems and issues
- Promote understanding and awareness of IT Project Management and Oversight throughout the State.

Approved By		
Title	Signature	Date
ITPOC Committee Chair	Signature on File	07/09/04
NITOC Committee Chair	Signature on File	07/09/04
Document History		
Revision	Date	Change
(A)	11/14/01	Initial release.
(B)	07/08/04	Update – minor word changes